

25th ANNUAL TRIDENT UNITED WAY DAYS OF CARING

Welcome Community Partners!

Thank you for joining us in celebrating Trident United Way's 25th Annual Days of Caring!

Days of Caring is the largest community initiative in the Tri-County that brings together hundreds of nonprofit agencies and schools with thousands of volunteers for three days to help support our community. We strive to match the nonprofits with volunteer teams that help advance their mission and build capacity all while strengthening partnerships and fostering community volunteerism.

We have a highly engaged community! There are so many people seeking opportunities to give their time. Please use this opportunity to post any and all projects you need volunteers for! We cannot guarantee all projects will be completed; it is worth getting all your projects in front of our volunteer opportunity seekers.

Here are a few additional thoughts to get the ideas flowing...

1. **Projects which address Youth Opportunities, Healthy Communities, Financial Stability, Community Resiliency:** mentor for a day, packing food boxes, preparing meals, teaching students about earning and saving money, hosting a career day and more.
2. **Maintenance/beautification:** mulching, weeding, creating new flower beds, planting grass seed, pruning bushes/trees, planting flowers, raking leaves, mowing grass, river/stream clean up, trail building/clearing, any type of clean-up projects
3. **Painting:** inside/outside, decks, porches, murals, blacktop maps & games, props
4. **Construction:** build/install shelving, build porches, build wheelchair ramps, repair fences, remove old carpet

5. **Administrative:** bulk mailings, shredding files, copying, website assistance, general office help, assembling first-aid kits (**please no fundraising activities**)
6. **Caring & Kindness:** holidays letters to veterans, food drives, reading to students, assisting the elderly
7. **Virtual:** training sessions, resume and interview assistance.

Instructions on How to Post Your Project:

- Please visit our [2025 Days of Caring Project Submission Form Here](#) to get started.
- Once you navigate to the page you will see a copy of these instructions, please continue to scroll down or review the instructions, if needed.
- Underneath the Days of Caring Logo at the end of the instructions you will see a box that asks “**Already have a GivePulse account?**”.
 - If you already have an account you can **login** using your email and password (you can also reset your password if you don't remember).
 - If you do not have an account you can select **sign up** and create a free account
 - You can also **opt to skip this step completely**. It is not a requirement to have a GivePulse account to submit your project for Days of Caring **but you will need to enter your information** (first and last name and email address).
- Moving to the **Required Event Fields**:
 - **”Name” box** - This is asking for the name of your **volunteer project**. A fun/interesting project name will help with recruiting volunteers!
 - **“Virtual/Remote Opportunity”** – If you are submitting a virtual/remote project, please include the Zoom or webinar link to the remote project you are submitting.
 - **“Shifts”**
 - If your project allows multiple shifts for volunteers to complete the project, please select **“Shifts”** in the drop-down menu and enter the

specific date, time, and number of participants needed per shift in the **"Description"** box so the requested shifts can be reflected for your project.

- If there are no shifts for your project but just a set day and time, select **"No Shifts"**.
 - Then you will proceed to the **"When" box** to include your start and end times. Please have your opportunities starting at reasonable times. Think about volunteers commuting to and from your locations.
 - Please also complete the **"Participants Needed"** box and place the maximum number of volunteers you would need for this project.
- **"Privacy Level"** - Please leave this as **"Public"**.
 - **If you already have a group committed to your project please mark as "Private" and email dayofcaring@tuw.org so we can manually input your group.
- **"Address"** – Please input the address your volunteers will be located. Include any suite information and in the address notes please put any parking details the volunteer(s) should be aware of.
- **"Description"** – Tell us about your project. This is what potential volunteers/teams will see so, please be as detailed as possible about your volunteer project in this section...
 - What's the purpose of this project?
 - What tasks will volunteers be doing?
 - How will the completion of this project impact the people you serve?
- **Days of Caring Project Point of Contact**- This is the on-site point of contact for the project. If it is the same person who is posting the opportunity please just put the information in again. **This will be the person we connect volunteers with so please be sure info is accurate.**

- Additional Project Details Needed:
 - **Organization name**
 - **Involvement with Days of Caring** before (select one)
 - List any **supplies** required (or nice to have) for the project.
 - ****Please note** you can ask volunteers to secure certain supplies for you but projects that don't require anything are typically favored.
 - List any **dress codes for volunteers** (ex. Close toe shoes, long sleeves, clothes that you can get dirty, etc.)
 - **Comments** - if you have any questions, additional feedback/comments please include in this field or you can email dayofcaring@tuw.org.
- **2025 Days of Caring Project Host Release Form** – [Please complete the 2025 Days of Caring Project Host Release form here](#). Your project will not be approved until this form is completed. You can also download the form, sign and scan if you prefer not to e-sign. If you do this please return to dayofcaring@tuw.org.
- **Don't forget to check "I Am Not A Robot" then click the Save and Continue button** to officially submit your event. You will receive an automatic email from **GivePulse** with the title, "Thanks for your submission!"

We will review your event submission and let you know if we have any questions.

Please note that we may need additional information prior to approving your project but our team will contact you with any questions!

Questions? Email us at Dayofcaring@tuw.org

THANK YOU for participating in

Trident United Way's 25th Annual Days of Caring

November 19-21, 2025

