

**TRIDENT UNITED WAY 2023-2024
CHANGEMAKER REVIEW COUNCIL (CMRC)
MEMBER ROLES & RESPONSIBILITIES**



Overview:

The Change Maker Grant Review Council (CMRC) is a cohort of volunteers who review applications and recommend funding for the grants with a variety of focus. Review Council volunteers play an essential role in ensuring that donor dollars are used to achieve the greatest impact in community engagement efforts in TUV's focus areas of Education, Financial Stability and Health. Change Maker grants are designed to allow for different funding opportunities so each grant cycle will have a specific purpose.

Committee Composition:

The Change Maker Review Council should have a minimum of 18 members and no more than 30. Members are recruited from TUV corporate campaign partners, affinity groups and other communities that are representative of the diverse Tri-County area.

Time Commitment and Term:

There will be one grant application opportunity per quarter within the fiscal year (2023-2024). Change Maker Review Council members are asked to serve one term equal to one grant review period but are welcome to continue their service for other grant review cycles.

Term: 2 months, {September-October}

Time Commitment:

- **TUV Orientation & Training, 2 hours**
- **CE Application Review and Group Recommendations:**
 - **Individual Review, approximately 8-10 hours**
 - **Group Review & Recommendation Meeting, 3 hours**

It is highly recommended to attend all meetings, but members must attend at least 50% of regular and special meetings to participate in decision making for funding recommendations, unless excused for good cause. Active participation is highly encouraged so volunteers get the full benefit of the experience and funding recommendations are made with the highest level of integrity.

Accountability:

The Change Maker Review Council reports to the Community Impact Committee (CIC). All recommendations provided by the council for review and funding, require support and a formal motion by the CIC, which will make a recommendation to the TUV Board of Directors for funding approval.

Goals/Objectives:

- **Participate in a volunteer driven process to guarantee transparent, objective and neutral grant award decision-making**

- **Provide funding recommendations for grants and ensure appropriate stewardship of funding**
- **Ensure TUV donor contributions are invested effectively and efficiently to achieve impact in community engagement efforts.**

Responsibilities/Duties:

- **Use the online grant evaluation system and scoring rubric to review and recommend funding for grant applications**
- **Provide detailed, constructive, objective and timely review of assigned applications**
- **Serve as a champion and ambassador for TUV in the community by promoting projects and supporting funding decisions**
- **Work collaboratively with other review council members**

Abilities, Skills, and/or Experience:

Reviewers should demonstrate some combination of any of the following skills or abilities:

- **Passion for TUV's areas of focus in education, financial stability and health,**
- **Alignment to TUV's values and investment commitment to organizations that provide services to underserved and lower income populations**
- **Willingness to understand and learn about TUV's focus areas and impact work**
- **Collaborative thought leadership and decision-making**
- **Analytical and strategic thinking**
- **Ability to listen and take part in constructive dialogue that leads to group consensus**
- **Ability to be impartial and objective, free of personal biases about programs and TUV investments**
- **Ability to analyze simple budgets**
- **Moderate to high proficiency in using computers and able to access the online grant management system**
- **Thoughtfully consider making a monetary donation to Trident United Way at a level that is significant to you**

Prioritized experience and backgrounds:

- **Members of the community who have previously been a beneficiary of services who can offer a lived experience perspective**
- **Knowledge of marketing, event planning, community engagement or outreach strategies encouraged, but not required**